

REGULATION NUMBER 15

RECORDS MANAGER

No. 2617
Date: February 19, 1980 10:15 A.M.
Approved: Pedro R. Vázquez
Secretary of State

This Regulation is amended in Section B, Article 11, Part 1 By: Lambert M. Restani
Assistant Secretary of State

ARTICLE 11: REQUIREMENTS

Any person who meets the following requirements shall be eligible to be appointed Records Manager.

1. Bachelor's degree from any qualified university;

or

Two (2) years College from any qualified university and not less than three (3) years experience in records management;

or

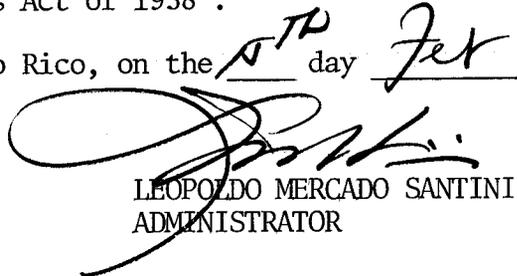
High School Diploma and four (4) or more years experience and training in Records Management.

Notwithstanding the Public Records Management Program will accept experience and training in records management instead of college education considering agency's complexity. Thus, the greater the agency's complexity, college education and experience must be higher.

EFFECTIVENESS

This Regulation shall enter into effect thirty (30) days after its presentation at the Department of State of the Commonwealth of Puerto Rico, according to the provisions of Public Law No. 112 of June 3, 1957 as amended, better known as the "Regulations Act of 1958".

Approved in San Juan, Puerto Rico, on the 15th day Feb. 1980


LEOPOLDO MERCADO SANTINI
ADMINISTRATOR